



**CITY OF GRESHAM
Public Safety Committee
Oregon Trail Room – City Hall
January 26, 2010 @ 6:00pm**

MEMBERS PRESENT: Joan Albertson – Public Safety Committee member
Gary Bisbee – Public Safety Committee member
Richard Dwyer – Public Safety Committee member
John Kilian – Public Safety Committee member
Jacquenette McIntire – Public Safety Committee member
Michael Patrick – Public Safety Committee Co-chair
Dwight Unti – Public Safety Committee Chair
Councilor Nielsen-Hood – Public Safety Committee member
Fire Chief Scott Lewis – Fire Liaison
Becky Danner – Recording Secretary

ABSENT: Police Chief Craig Junginger – Police Liaison

OTHERS PRESENT: Todd Felix – Emergency Management

Chair Dwight Unti called the Meeting to order at 6:00 p.m.

Chair Unti declared a quorum present and requested a Motion to approve the minutes of October 27, 2009, seconded by Co-chair Patrick. All ayes (Note: John Kilian and Gary Bisbee were present at the Oct 27, 2009 meeting – minutes updated and corrected version posted).

Chair Unti opened the meeting by discussing the meeting agenda. For future reference, "Subcommittee Reports" and "Department Reports/Updates" will be standing meeting topics at each meeting.

A Quorum was not present at the Police Subcommittee meeting on 1/26, nor was one met for the Fire Subcommittee. Chair Unti received written resignation notice from Police Subcommittee member Lani Wild, that position needs to be filled.

New Business:

Fire Chief Lewis shared with the committee that he and Chief Junginger will be presenting a Public Safety PowerPoint at the next City Council Policy Development meeting to update councilors on current public safety efforts.

Todd Felix, Emergency Management, updated members on projects they are working on. They revised and updated the Operation Emergency Plan for the city as well as hosting a free training opportunity for local business owners regarding "Business Continuity Planning". Felix will be working with the Chamber of Commerce to "spread the word" to business owners in Gresham of this great opportunity. The goal of this training is to teach and educate business owners on how to stay in business in the event of a disaster. Incidents include local incidents like building fires, regional incidents like earthquakes, or national incidents like pandemic illness. An anticipated training date of early March was mentioned, however not confirmed.

John Kilian echoed the value of this training and mentioned another valuable tool for the City is to use their local cable network for communicating disaster updates to citizens. The Mayor or emergency managers could go on the air every half hour or so advising of warming center locations, food banks, etc.

Chair Unti began a discussion regarding developing a committee work plan. In order to begin addressing the needs of the city, the needs have to be recognized and addressed. Unti suggested the committee produce an executive report of all the current city functions and programs.

This report would lay the groundwork for seeing a broader perspective of Public Safety in its entirety and give details on how various city committees blend with each other and impact the city. Before the committee can make any suggestions for improvements or changes they need to fully understand the public safety matrix.

Suggested report topics and/or research material would include police data, emergency services, public relations, code enforcement, rental house inspections, Broken Windows Task Force data, and Transportation. This report falls within the City Council guidelines of the committee and can be a tremendous asset and educational tool.

Members unanimously approved to move forward with this plan and a lengthy discussion ensued regarding its implementation. Group communication between committee members was addressed. John Kilian suggested using Yahoo or tweeting project updates instead of emailing. There's current technology available which will assist members on this assignment. Richard Dwyer is familiar with Yahoo group sites and offered to develop a group address and educate members on its use. Fire Chief Lewis will inquire with legal regarding the city guidelines using this form of communication.

This report will consist of 2009 data with a possible May or June due date. As information is compiled, assessing a due date will be easier to determine.

Action Before Next Meeting:

- Email Unti (dunti@tokolaproperties.com) a list of city programs, departments and any questions you have. Becky Danner will have a white board available at the next meeting for recording brainstorming ideas and assignments.
- Todd Felix will bring a "Project Template" for members to review and implement as this project grows and specific tasks are assigned.
- Becky Danner will bring a laptop w/internet access and projector to the next meeting for Dwyer to show members Yahoo and how it works.
- Chief Lewis will provide feedback from legal regarding the use of Yahoo.

Other Business:

Previous meeting minutes will be emailed along with the current agenda for that month so members are prepared.

A motion to adjourn the meeting at 7:35 p.m. was made by Chair Unti and seconded by Co-chair Patrick. The next meeting of the Public Safety Committee is scheduled for Tuesday, February 23, 2010, beginning at 6:00 p.m., Oregon Trail Room.

Respectfully Submitted by:

Becky Danner – Recording Secretary, Gresham Police Department.